

2015

Potential HHS Medicaid Approved Contractor

Dear Contractor:

The Assistive Technology Partnership (ATP) has a contract with the Department of Health and Human Services (DHHS) for the Aged and Disabled (A & D) Medicaid Waiver Program which requires ATP Service Providers and Contractors to become Medicaid Service Providers if they would like to quote on projects for the A & D Waiver Program.

If you are interested in becoming a Medicaid Service Provider you will need to complete the required forms and return to the Lincoln ATP Office. The approved required Medicaid Service Provider forms will be in effect for a five-year period.

These documents are a combination of forms required by ATP and DHHS. The full list of forms for both are located on the ATP website <http://www.atp.ne.gov/> under Service Providers/FOR BUILDERS & CONTRACTORS. **The ATP form that needs completion is the ATP Contractor Survey.** Information is also included on how to register with the Department of Labor and Revenue, ATP Contractor Guide, and an example of completed Medicaid Provider Forms for your reference. Also, you will see a link to another website to access the Medicaid forms.

The link to the DHHS website to access the Medicaid Provider Forms is http://dhhs.ne.gov/medicaid/Pages/med_providerenrollment.aspx. You will need to fill out the following forms: Service Provider Agreement (MC-19), W-9 Tax Identification Number and Certification Form (W-9), Attestation English, Electronic Funds Transfer (MS-84), Provider Release of Info/Felony-Misdemeanor Statement (MC-199), Ownership Controlling Interest and Conviction Disclosure (MLTC-62). **Please DO NOT send these forms to Medicaid, per their website.**

The completed forms should be returned by the following options: e-mail to atp@nebraska.gov, mail to Assistive Technology Partnership, 3901 N. 27th Street, Suite 5, Lincoln, NE 68521-4177, or fax to (402) 471-6052. The following background checks will be completed when the required paperwork is returned to ATP: SAM (including EPLS), NMEP (Nebraska Medicaid Excluded Provider list), OIG (Office of Inspector General), NPPES (NPI verification), MCSIS (Nationwide State Exclusions), SAVE (Alien verification for work eligibility), and SSDMF (Death Master File).

If you do not have access to a computer or have any questions, please call Peg Hansen, ATP at (402) 471-4962 or toll free (888) 806-6787. Thank you so much for your future contributions to quality service provision for individuals in your community.

Sincerely,

Peg Hansen
Program Coordinator